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## Notice of Privacy for: Patient's Protected Health Information

## This notice describe how health care information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

This office abides by the terms described in this policy.

This office uses and discloses your protected health care information for the following reasons:

- To share with other treating health care providers regarding your health care.
- To submit to insurance companies or Workers Compensation Claim to verify that treatment has been rendered.
- To determine patient's benefits in a health care plan.
- Releasing information required by State or Federal Public Health Law.
- To assist in overcoming a language barrier when caring for patient.
- Business associates providing written assurance for your privacy have been attained.
- Emergency situations.
- Abuse, neglect or domestic violence.
- Appointment reminders to household members or answering machines.
- Sign-In logs may be disclosed to verify office visits.

Any other uses or disclosures will only be made with specific written prior authorization.

## You have the right to:

- Revoke authorization, in writing at any time by specifying what you want restricted and to whom.
- Speak to our privacy officer who is Dr. Jason Piken and can be reached at 2125819079 regarding privacy issues.
- Inspect, copy and amend your protected health information and amend it as allowed by law.
- Obtain an accounting of disclosures of your protected health information.
- To render a complaint to our privacy officer or the Secretary of Health and Human Services.

This office reserves the right to change the terms of this notice and to make new notice provisions for all protected health information that it maintains. Patients may also get an updated copy upon request at any time by asking the staff.

I acknowledge that I have received and reviewed this notice with full understanding.

Name of PatientSignature of Patient/Legal RepresentativeDate

The information in this document is intended as a guide for the licensee to institute appropriate actions procedure regarding compliance regulations. By accepting this license, the licensee understands and agrees the Compliance Plan for Doctors, Inc. and its resellers shall under no guide for individual practices, procedures, or compliance efforts.